

The Açaí Bar

Employment Application

Please complete the entire application.

It is the policy of The Açaí Bar to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

1. Applicant Information

Applicant Full Name: _____

Home Address: _____

City/State/ZIP: _____

Home phone number: _____ Cell phone number: _____

Email Address: _____

2. Emergency Contact

If hired, who should be contacted if you are involved in an emergency?

Contact Name: _____

Relationship to you: _____

Address: _____

City/State/ZIP: _____

Home phone number: _____ Cell phone number: _____

3. Job Position Applied For: _____

4. Salary Desired: \$ _____ per _____

5. Who referred you to our company? _____

Do you have any friends or relatives who work here? If yes, please list here:

6. Have you applied to our company previously? _____ Yes _____ No

If yes, when? _____

7. Are you at least 18 years old? _____ Yes _____ No

8. How will you get to work? _____ Make/Model of car _____

License plate # _____

9. Are you willing to work any shift, including Saturday's? _____ Yes _____ No

If no, please state any limitations: _____

10. If applicable, are you available to work overtime? _____ Yes _____ No

11. If you are offered employment, when would you be available to begin work? _____

12. If hired, are you able to submit proof that you are legally eligible to work in the United States?

yes _____ no _____

13. Are you able to perform the essential functions of the job position you seek with or without reasonable accommodation? _____ Yes _____ No

What reasonable accommodation, if any, would you request? _____

14. **Have you ever been convicted of a felony or misdemeanor?**

_____ No, I have no convictions _____ Yes, I was convicted of _____

on _____ (date) in _____ (city), _____ (state)

THE EXISTENCE OF A CRIMINAL RECORD DOES NOT CONSTITUTE AN AUTOMATIC BAR TO EMPLOYMENT UNLESS RELEVANT TO THE TYPE OF EMPLOYMENT.

15. **Applicant's Skills**

List any skills that may be useful for the job you are seeking. Enter the number of years of experience.

16. **Applicant Employment History**

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment. If additional space is needed, continue on the back page of this application. We may contact your current or past employers for a reference.

1. **Employer Name:** _____

Phone Number: _____

Supervisor Name: _____

Address: _____

City/State/ZIP: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment, beginning to end (Month/Year): _____

Salary: start: \$ _____ end: \$ _____

2. **Employer Name:** _____

Phone Number: _____

Supervisor Name: _____

Address: _____

City/State/ZIP: _____

Job Duties: _____

Reason for Leaving: _____

Dates of Employment, beginning to end (Month/Year): _____

Salary: start \$ _____ end: \$ _____

3. **Employer Name:** _____

Phone Number: _____

Supervisor Name: _____

Address: _____

City/State/ZIP: _____

Job Duties:

Reason for Leaving: _____

Dates of Employment, beginning to end (Month/Year): _____

Salary: start \$ _____ end \$ _____

17. Applicant's Education and Training

Are you in High School or College? (circle one)

College/University Name and Address

Did you receive a degree? _____ Yes _____ No, what grade are you in? 9, 10, 11, 12

If yes, degree(s) received: _____

High School/GED Name and Address

What grade are you currently in? 9, 10, 11, 12 (circle one)

Did you receive a degree? _____ Yes _____ No

Other Training (graduate, technical, vocational):

Please indicate any current professional licenses or certifications that you hold:

Awards, Honors, Special Achievements:

18. References

List two **non-relatives** who would be willing to provide a reference for you.

1. Name: _____

Address: _____

City/State/ZIP: _____

Telephone: _____

Relationship: _____

Years known: _____

2. Name: _____

Address: _____

City/State/ZIP: _____

Telephone: _____

Relationship: _____

Years known: _____

19. Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer.

CERTIFICATION

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my application, or if employment commences, immediate termination.

I authorize The Açai Bar to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its Owner, the employment relationship will be "at-will." In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of The Açai Bar, except in a specific written contract of employment signed on behalf of the organization by its Owner, has the power to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

APPLICANT SIGNATURE

DATE

The Açai Bar is open Monday through Saturday 7 am to 7 pm, closed on Sundays.

What are the days and hours you are available to work?

Monday YES NO

Hours _____

Tuesday YES NO

Hours _____

Wednesday YES NO

Hours _____

Thursday YES NO

Hours _____

Friday YES NO

Hours _____

Saturday YES NO

Hours _____

Is there any upcoming times that you are not available to work? _____

Do you have adequate transportation to get to and from work? what is the make & model of your car?

_____ / _____

Are you available to work on Holidays? (we will be closed on July 4th, Christmas Day and Thanksgiving Day, all others we will be open)
